

AGENDA

Meeting: CHIPPENHAM AREA BOARD
Place: The Sixth Form Centre, Sheldon School, Chippenham, SN14 6HJ
Date: Monday 14 November 2011
Time: 7.00 pm

Including the Parishes of Biddestone, Castle Combe, Chippenham Without, Chippenham, Christian Malford, Grittleton, Hullavington, Kington Langley, Kington St Michael, Langley Burrell, Nettleton, North Wraxall, Seagry, Stanton St Quintin, Sutton Benger and Yatton Keynell

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunities will be available from 6:30pm.

Please direct any enquiries on this Agenda to Penny Bell, on 01249 706613 or email penny.bell@wiltshire.gov.uk or Victoria Welsh (Chippenham Community Area Manager), direct line 01249 706446 or (email) victoria.welsh@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Desna Allen – Queens & Sheldon (Chairman)	Peter Hutton – Cepen Park & Derriards
Chris Caswill – Monkton	Mark Packard – Pewsham (Vice Chair)
Paul Darby – Hardenhuish	Nina Phillips – Cepen Park & Redlands
Bill Douglas – Hardens & England	Judy Rooke – Lowden & Rowden
Howard Greenman - Kington	Jane Scott OBE– By Brook

Items to be considered	Time
<p>1. Chairman's Welcome and Introductions</p> <p>2. Apologies</p> <p>3. Minutes (<i>Pages 3 - 24</i>)</p> <p>To approve the minutes of the meeting held on Monday 12 September 2011.</p> <p>4. Declarations of Interest</p> <p>Councillors are requested to declare any personal or prejudicial interests, or dispensations granted by the Standards Committee.</p> <p>5. Chairman's Announcements (<i>Pages 25 - 32</i>)</p> <p>To include the following:</p> <ul style="list-style-type: none"> i. 11 to 19 Commissioning Strategy – Outcome of Consultation ii. Chippenham Area Board Community Awards iii. Time Credits Project iv. “What Matters to You?” - Household Survey. 	<p>7:00pm</p>
<p>6. Youth Funding - Participatory Budgeting (<i>Pages 33 - 44</i>)</p> <p>To receive applications for funding from various youth groups across the Chippenham Community Area.</p> <p>Everyone present will have the opportunity to vote in favour of the applications that are presented.</p>	<p>7.05pm</p>
<p>7. Town, Parish and Partner Updates (<i>Pages 45 - 66</i>)</p> <p>To note the written reports and receive updates from any partners who wish to contribute:</p> <ul style="list-style-type: none"> i. Wiltshire Police ii. Wiltshire Fire and Rescue Service iii. NHS Wiltshire iv. Parish and Town Councils v. Chippenham and Villages Area Partnership (ChAP) vi. Chippenham Vision vii. Community Area Young People’s Issues Group (CAYPIG) viii. Youth Strategy Update ix. Lyneham Steering Group x. Children’s Parliament. 	<p>7:50pm</p>

8. **Area Board Priorities Update**

8.00pm

To receive updates on the Area Board's Priorities, as follows:

- i. Road Safety – Lead Councillor: Bill Douglas
- ii. Skate Park – Lead Councillor: Paul Darby
- iii. Health and Wellbeing – Lead Councillor: Peter Hutton
- iv. Night Time Economy – Lead Councillor: Peter Hutton
- v. Employment – Lead Partner: Chippenham Vision.

9. **Funding** (*Pages 67 - 74*)

8.15pm

a. Community Area Grants Scheme

To consider 3 applications seeking Community Area Grant funding, as follows:

- i. Kington St Michael Diamond Jubilee – £868 requested to commemorate the Queen's Diamond Jubilee by giving all of the children in the parish a commemorative mug and planting an oak tree.
- ii. North Wiltshire Young Musicians – £1,269 requested to set up an Intermediate Wind Band and a Boys Singing Group, conditional upon the balance of funding being in place.
- iii. Kington St Michael Parish Hall Committee - £5,000 requested to install a permanent stone ramp to enable disabled access to the hall, conditional upon planning permission and the balance of funding being in place.

Grants application packs for the Community Area Grants Scheme are available from the Community Area Manager or electronically at

www.wiltshire.gov.uk/areaboardscommunitygrantsscheme.htm

b. Performance Reward Grant Scheme (PRGS)

To consider 1 application for residual PRGS funding as follows:

- i. Relate Mid Wiltshire - £8,158 requested to create a new service to support vulnerable children and young people experiencing emotional distress, conditional upon a funding contribution of £5,176 from participating schools.

c. ChAP River Festival DVD

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| 10. | Shadow Community Operations Board

To appoint the membership of the Chippenham Shadow Community Operations Board. | 8.30pm |
| 11. | Community Asset Transfer - Monkton Park, Chippenham
<i>(Pages 75 - 92)</i>

To consider whether to approve the transfer of Monkton Park in Chippenham from Wiltshire Council to Chippenham Town Council. | 8.40pm |
| 12. | Visiting Cabinet Representative

Councillor Lionel Grundy will talk about his Cabinet responsibilities for Children's Services, and respond to any questions.

<i>Note – questions may be submitted in advance – please email penny.bell@wiltshire.gov.uk by Monday 7 November 2011.</i> | 8.50pm |
| 13. | Evaluation and Close <i>(Pages 93 - 94)</i>

The Chairman will invite any remaining questions from the floor and will welcome the submission of new Community Issues.

The next agenda planning meeting will take place on Wednesday 7 December 2011 at 10am. Any parish or town council representative interested in attending should contact the Community Area Manager or the Chairman.

The meeting is asked to note the future meeting dates below and is reminded to complete the evaluation forms provided.

The Forward Plan is attached for information. | 9:00pm |

Future Meeting Dates

Monday 9 January 2012

6.30 pm for 7.00 pm

Wiltshire Council Monkton Park Office, Chippenham

Monday 5 March 2012

6.30 pm for 7.00 pm

The Neeld Hall, Chippenham